

SP 4.9 Contract Review Board

Substantive changes in the accompanying 3-15-06 revision to LBNL's current 7-7-04 version:

1. Uses "Procurement Manager" and "Procurement Supervisor" to be consistent with SP 2.1.
2. Deletes GSA FSS contracts, consultant agreements, and personal services agreements from the list of exceptions to the SCOPE.
3. Deletes the definition of "Group Manager" which is no longer used. The current title is "Procurement Supervisor" which is already defined in SP 2.1.
4. Deletes Exhibit 4.9a *CRB Review File Checklist*, and all references to it in the SP. Because Exhibit 4.9a is deleted, exhibits 4.9b,c,&d are re-numbered as 4.9a,b,&c.
5. Allows the Procurement Manager to either serve as CRB Chairperson or to designate a procurement supervisor to serve as CRB Chairperson.
6. Allows the CRB Chairperson to designate someone else on the CRB to document the results of the CRB review.
7. Changes "Group Administrative Assistant" to "Department Administrator".
8. Adds a section on "Control of CRB Documents".
9. In the "CRB Actions" paragraph, eliminates some unnecessary formality while retaining the substance.
10. Eliminates the unnecessary involvement of the CRB chairperson in the DOE review process.
11. Modifies the RESPONSIBILITIES section to be in accordance with the procedures.